

**1. Open Meeting**

- Call the meeting to order
- Attendees

P	Sue Czryny	P	Julie Lang	P	Ellen Hagerty
A	Mary Harris	P	Jeff Manhardt	P	JoAnn Boehm
P	Christa Jueckstock	P	Tony Pappagallo	P	Dan Augustynek
P	Erin Keding	A	Sreeni Gadhar	PA	Sara Creenan

P = present A = absent PP = planning to be present PPW = planning to be present webex

PT - planning to attend tentatively PA = planning to be absent NR = no response

- Approval of Prior Meeting's Minutes – 6/16/2020

**2. Agenda:**

**6:00-6:20 – Announcements (Jeff)**

- 6:06 Meeting Starts
- *Special Guest Nichole Tubiolo – classes to offer will all be virtual. \$1300 Non Member \$1100 Member*
  - *PMI-ACP in September (18<sup>th</sup>) and November 17<sup>th</sup>*
  - *PMP-CAPM – September 23 -26 &*
    - *During the day on Wed – Friday and half day on Saturday*
  - *Marketing ?? PMI Buffalo Newsletter, Website, Ambassadors*
  - *Link to GR8PM to go directly there*
    - *Want to avoid the REGISTER button*
  - *Membership discount – won't be able to know.*
- *Costs?*
- *Sreeni has resigned as of Today 8/18.*
  - *Payments are outstanding*
  - *Ellen did spend time with Sreeni*
- *Coronavirus/COVID-19 update - Communications, event changes, budget impacts*
  - *Work on 2021 budget to pull in expenses and reduce*
- *PMO Council - Feb 13, next event on hold, Jeff to schedule*
  - *Next Event will be in September*
- *LIMC Alumni Virtual Meeting Call for Presentations - Aug 28th Deadline*
- *Meeting Focus – Summer work to prep for fall*
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**Technology & Business Services**

- Onboarding new volunteers - Name tags, access, business cards, etc
  - Sal, Dionne, Jeff R, Darlene, Tija, Melissa
  - *Work on getting these ordered*
- *Webex vs Zoom Review; Decided to stay with Webex.*
- *Google Suite Review – still outstanding*
- *Slack, Trello, PollAnywhere tools*
  - *Policy on what applications we use*
- *Records audit – still outstanding (JoAnn to assist)*

**Certification**

- *PMP Prep Class – Reimagined as virtual, single instructor*
- *PMI-ACP - Fall class*

- CSM – Fall class – *no update (need to get payment for class earlier in the year)*
- Medaille partnership – *Adam Lange to get back with us on the partnership (Medaille may be certified provider for PMP training classes and potentially to host the events).*
- PDU Codes – *Does Julie have access to the codes? Yes, this was confirmed.*

#### Membership

- Chapter member survey – *Should we do one? Yes – Christa to pursue.*
- *Present Volunteer of the Quarter next meeting – Lydia Q1 and Jeff R Q2*
- *New Volunteers in Progress – Rashmi, Louise, Bonnie (Outreach Team)*
- Chapter Guest Pass program
- New member emails
- Retiree member rate \$15 ← *Approved*
- Dues changes due in September - should it stay at \$30? *Yes*

#### Marketing

- 25th anniversary this year or 25+1 next year or both?
- Difference between Outreach and Marketing
- Status of shirts

#### Finance

- Financial update
- Transition status
- Outstanding bills or reimbursements

#### Professional Development

- 2019-2020 Dinner calendar impacts
- 2020 joint PDD with Rochester

#### Outreach

- Create our own Diversity, Equity & Inclusion - <https://www.pmirochester.org/dei>
  - *Bonnie joined last meeting – lead the D,E & I committee to help implement whatever we come up with.*
  - *Sue to send out info to the Board.*
- Mentor program status – *limited progress made on this*
- BETA Awards – rescheduled
  - *PM of the Year candidates should be forwarded to us ← Melvin is our lead*
- Medaille partnership
- PM4NP - Red Cross interested ← *Sue has spoken with Jackie and JoAnn about this. Red Cross would be a good organization for us to do this with*
- Food Raiser update - Are we interested in supporting the cause from a Board perspective?
  - *400 lbs. Goals – we are at 191 lbs.*
  - *Matching Funds – Sunday 8/23 to Sunday 8/30*
- *Remove Tamera from Director List ← Jeff to contact her to double check*

#### Trustee

- Social good - What's next?

### 3. Close Meeting

- Next Board meeting – Board & Directors – September
- Adjourn meeting 7:50 pm